

Information

The school behaviour policy and Golden Rules will apply to all children attending Catkins.

Children and adults to use the footpath at all times for personal safety.

NO PARKING in the school car park or driveway at any time.

NO DOGS allowed on the school premises (except Guide Dogs).



“We are having a great time.”

Suffolk County Council menu

Our catering staff follow Suffolk County Council’s menu which offers an alternative option to the main meal. Parents **must** inform Nursery staff **by 8.30 a.m if their child requires the alternative option (parents of afternoon nursery children may leave a message on the school’s answer phone)**. Please refer to the menu on the school website for main/alternate meal choices.

Staff

Mrs S Watfeh (Lead)

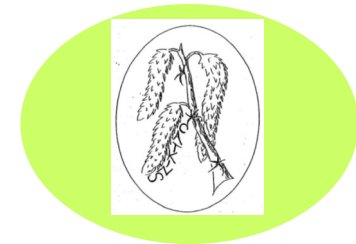
Mrs S Castle
Mrs B Flannigan
Mrs V Scott

Contacting us

If you have any queries, please do not hesitate to contact a member of staff.



Catkins Lunch Club



**If you wish to book a place at any session, please email admin@sebertwood.co.uk.
If you wish to cancel a place please leave messages on the main answerphone
01284 755211**

Catkins Lunch Club

Catkins Lunch Club is held in the Nursery.

Our aims are:

- to provide a safe and caring environment for nursery pupils to eat lunch
- to play in a relaxed atmosphere, where they will be happy and learn good social skills.

Organisation

During lunch the children and adults will sit together at the table so that social interaction and good eating habits can be encouraged. The children will be allowed to eat and drink at their own pace and leave the table when they have finished.

A school meal will be provided (if booked and paid for in advance) or your child may bring a packed lunch. As there are children at the school with nut allergies, we request that you **do not send nuts, cereal bars or other foods with nut** contents in your child's lunch box. To encourage independence, please send in items that your child can easily open by themselves. Water will be provided or your child may bring their own drink.

After lunch

The children will play with equipment and resources of their choice. Our equipment includes puzzles, building blocks, books, puppets and table top games.

Catkins Lunch Club Times

The club runs only in school term time
Monday —Friday 11.30a.m.—12.20p.m.

Children staying to Catkins after a morning session are to be picked up at 12.20p.m. Children coming to Catkins before an afternoon session should arrive at 11.30a.m.

Bookings

Booking forms with school's bank details are available from the school /nursery or can be downloaded from the school's website.

Short notice places often available but cannot be guaranteed (payment on arrival).

Please e-mail admin@sebertwood.co.uk for bookings or balances.

All bookings and payments should be made in advance (by the **THURSDAY** of the **previous week** at the latest).

Cost/Payments

Payment in advance via employer vouchers scheme (for childcare only), BACS or cash/cheque—details on booking form.

£2.40 per session, rising to £2.50 per session from September 2015, for childcare plus £2.30 per school meal provided (if pre-booked).

Cancellations

Cancellations will be credited if 24 hours notice has been given.