



Sebert Wood FC – Committee Meeting

Thursday 24th January 2019 7pm @ School Office

Attendee's - Peter Dewhurst; Chairperson (PD), Richard Savory; Secretary/Welfare Officer (RS), Paul Rayner; Treasurer (PR), David Cross; Fixtures Secretary (DCr), Peter Thompson; Year 6 (PT), Andy Dilks; Year 5 (AD), Chris Drewery; Year 4 (CD), Ant Proctor; Year 3 (AP), Stewart Curtis; Year 2 (SC), Dan Claxton; Year 1 (DCI), Ross Goodfellow, Reception (RG)

Apologies - N/A

Matters arising-

Finances & Accounts -

- PR provided a copy of the completed 2017/2018 accounts.
- PR provided summary of status of 2018/2019 accounts and available year group funds. Year's 2-6 have funds available from registration subs to spend at their discretion. Reception & Year 1 subs will cover the cost of initial supply of equipment and therefore no other funds are available for these year groups.
- Expenditure still pending/unknown includes tournament fee's, end of year awards/presentations, and pitch hire to Moreton Hall Youths for Community Centre pitches.
- Agreed that late joiners would be charged a pro-rata payment of £30 for two terms or £20 for one term.

Player Registration -

- PR has forwarded a list of registered players to each year group.
- PR to resend update list of Year 4-6 registered players to BDPSFL secretary

Pitch allocation/availability update-

- The use of Heldhaw Road playing field is working well

- DCr is coordinating the shared use of the two 7v7 pitches at Moreton Hall Community Centre between years 4,5, and 6. The school field has now been marked out but it was agreed that due to the condition of the school field and current building works at the school that all year groups would be accommodated across the community centre pitches and Heldhaw Road wherever possible.
- There was no further update on the proposed car park extension at Moreton Hall Community Centre which could impact on the current 5vs5 pitch. This pitch is also now being used by Moreton Hall Youth FC on Sunday mornings.
- RS has been trying to contact MHYFC to confirm payment or use of pitch and arrangements for pitch marking. AD's to try and facilitate via a year 5 parent connected with the club. It was agreed by all at the meeting that Sebert Wood were happy to supply paint and assist with line marking but in an ideal world would prefer to share the use of the MHYFC marking equipment in storage by the Community Centre.

Safeguarding & Welfare

- RS provided update on the list of registered coaches.
- The club currently has 24 coaches all of which old a current CRC. Upcoming renewals are DCr in June and Jermaine Wideman in November. PR has recently renewed.
- RS highlighted the FA safeguarding requirement was for all coaches to have a CRC and to have also completed the FA Safeguarding workshop. This workshop would be at a cost of £25 per coach which has not been budgeted for. It was agreed that all volunteers would complete the FOC online safeguarding training for committee members with the view that all FA Level 1 coaches within the club will complete the face-to-face workshop as part of their course. Link to be shared to committee to circulate to their own year group coaches for completion. 5 (1x Year 1. 1x Year 2. 1x Year 3. 1x Year 4. 1x Year 5) of 24 coaches have currently completed safeguarding training with 2 (1x Year 2. 1 x Year 4) others pending certification.
<http://www.suffolkfa.com/news/2017/jun/07/safeguarding-for-committee-members>
- Following on from the last meeting each year group now has their own first aid kit.
- DCr has produced an EAP in the event of emergency first aid which has been has been issued to all visiting teams and placed on TeamStuff. Document includes a nominated first aider for each year group. It was agreed that whilst each year group does not have a coach with an FA recognised First Aid qualification, an equivalent qualification is sufficient. Parents are also required to stay with their child throughout training and matches in the event an injury etc.
- Following recent bad weather, and inconsistent with some year groups training and others not it was agreed that in freezing conditions and pitch inspection would take place at 8.30am by all year groups so that

all year groups using the same playing area reach the same decision on suitability to play.

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Coach education and training

- RS confirmed he had secured bursary funding for 6 Sebert Wood coaches to complete their Level 1 coaching qualification. RS and DCr certificates and Kevin Bugg's certificates are pending following completion. SC, DCI, and Stefan Danyliw have been shared the information to book their course FOC with the deadline of the end of June 2019. Funding is available on an annual basis to look to book further coaches (preferably Reception/Year 1) in the 2019/20 season.
- The FA's recommendation is a minimum of 1 qualified coach per year group. Years 1, 2 (x2), 3, and 4(x2) all currently have a Level 1 qualified coach which includes Safeguarding and First Aid.

AOB

- Content for school website has been sent to PD and uploaded. Signed constitution to be added
- Year 1 have now been issued with 14 kits provided by the school via funding through the Premier League. These are for match day and remain the property of the school/club to be passed down at the end of the season.
- RG looking into small lottery licence and sponsorship for Reception and the club as a whole depending on level of success.
- AD raised the need for the Guildhall trophy to be engraved and returned by the end of April. PD to arrange
- Date of AGM agreed as Thursday 28th March from 7.30pm in the school hall. RS/PR to set agenda for meeting. Parents to be notified via parent mail (PD) and TeamStuff (DCr)