

## COVID 19 SYMPTOMS – RESPONSE FLOWCHART

### Pupil displays

Teacher to send the pupil to '**Covid Cave**' and to tell the pupil to keep 2-metres away from anyone they pass and not to touch anything.



Teacher to inform **SLT and office staff** so they can arrange for the pupil to be picked up and for the supervision of the pupil until then.

If child needs comforting or 2 metres cannot be maintained then wear PPE

### Teacher/TA displays

Teacher/TA to inform **SLT and office staff**.



Teacher/TA to wait until supervision has arrived for their class before leaving the school premises, avoiding contact with others.



Symptomatic pupil/teacher/TA will be told by SLT:

- To self-isolate for **7 days**
- To take a **coronavirus test**
- That members of their household should self-isolate for **14 days**



Close off any areas the symptomatic pupil/teacher/TA has come into contact with, so these can be deep cleaned.



Symptomatic pupil (via their parents or carer)/teacher/TA to inform the school (via **school office**) of the coronavirus test result as soon as possible. Part one of Suffolk CC Proforma sent off.



### If test is **negative**

Symptomatic pupil/teacher/TA can return to school, and members of their household can stop self-isolating. Other pupils/staff in their class group can continue to stay in school, unless they display symptoms.

### If test is **positive**

The other pupils and staff in the symptomatic pupil's/teacher's/TA's class group (plus any member of staff who cared for the pupil while they were symptomatic) will be:

- Sent home
- Told to self-isolate for **14 days**
- **If they develop symptoms they should get a test**
- After 14 days, if they are not symptomatic, these pupils and staff can return.
- Part two of Suffolk CC Proforma sent off

The other household members of that wider class or group do not need to self-isolate unless the child or staff they live with in that group subsequently develops symptoms. As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise school on the most appropriate action to take. In some cases a larger number of other children may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group.

